

TIPPECANOE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING
January 31, 2007

The Tippecanoe County Commissioners met for a special meeting on Wednesday, January 31, 2007 at 10:00 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President KD Benson, Vice President John L. Knochel, and Member Ruth E. Shedd. Also present were: Auditor Jennifer Weston, Commissioners' Assistant Frank Cederquist, County Attorney David W. Luhman, and Secretary Jennifer Prange.

President Benson called the meeting to order.

ASSESSORS

Attorney Luhman opened bids for Annual Trending and Technical Services for the Assessors. A bid was received from Nexxus Group for Appellate Services. These services are for Commercial Appeals filed in 2006 with a flat fee of \$17,500 and \$90 an hour for PTABOA hearings. A bid was also presented from the Nexxus Group for Annual Trending for a flat fee in the amount of \$176,500. Tyler Technologies provided a bid for Annual Trending in the amount of \$174,900. An Appellate Services bid was received from GnA Assessment Professionals with a base rate of \$16,000 and \$395 a day in addition to the amount of days set forth in contract. GnA also submitted a Technical Advisor bid for Annual Trending in the amount of \$99,195. Attorney Luhman recommended that these be taken under advisement.

- Commissioner Knochel made a motion to take these bids under advisement, seconded by Commissioner Shedd; motion carried.

Commissioner Benson made note that a meeting will be this evening in the Tippecanoe Room for the companies to present their presentations to the Township Assessors. Commissioner Knochel asked County Assessor Samantha Steele if a recommendation will be made at the Commissioners meeting on Monday February 5, 2007. Assessor Steele noted that she would attempt to meet that timeline.

SUPERIOR COURT 3: Kathy Timberlake

Ms. Timberlake is asking for approval of a grant application by the Criminal Justice Institute in the amount of \$25,441. This grant was presented in two parts. The first part is for the Continuum of Care addition of Juvenile Justice System in the amount of \$19,041. This money will be used to enhance an existing program that provides a parenting class for parents of troubled teens. These parents are ordered by the court, probation officers or public defenders to attend classes. Teens involved in this type of program have abused substances or have acted out in violent behavior. The remaining \$6400, is for a computerized version of Risk and Needs Assessment software to assess types and levels of teens in need of services. Ms. Timberlake mentioned that dispersing and utilizing these funds will not require additional personnel.

- Commissioner Knochel moved to approve Superior Court 3's application to the Criminal Justice Institute, seconded by Commissioner Shedd; motion carried.

Ms. Timberlake also informed the Commissioners that grant funds were received from the Supreme Court in the amount of \$3500. These funds will go directly to the Community and

Family Resource Center to reimburse the center for parenting classes provided to the courts previously at no charge.

HUMAN RESOURCES: Shirley Mennen

Ms. Mennen presented two position reclassifications. The first, for the Prosecutors office, is a title change from COMOT V to PAT IV. The new title is Office Manager Assistant Director to the Prosecuting Attorney. Ms. Mennen added that all necessary procedures have been completed and all concerned parties are in agreement that this reclassification should be changed.

- Commissioner Knochel move to approve the change in title and reclassification, seconded by Commissioner Shedd; motion carried.

Ms. Mennen also presented a reclassification for the Commissioner's office. This reclassification is for the Grant Coordinator position. This position has been renamed Grant Facilitator and the duties have changed. Currently, the position is a PAT V and will become a PAT III. All concerned parties are in agreement, and Ms. Mennen asked for approval.

- Commissioner Knochel moved to approve the reclassification and rename the position, seconded by Commissioner Shedd; motion carried.

OTHER BUSINESS

Commissioner Benson provided a demand letter received from GNA Assessments for services provided in December of 2006. Attorney Luhman reviewed the demand letter and noted that this letter was in regard to services performed by GnA that was previously denied until further investigation could be completed. The demand letter states that the services were provided to the County on December 18, 2006 through December 29, 2006. The claim amount is \$4,122.81. Attorney Luhman made note that the issue regarding this payment is whether or not a written contract was in place for these services. Attorney Luhman then recommended that the claim be paid in an effort to avoid any litigation. Commissioner Benson asked Fairfield Township Assessor Jan Payne to verify that these services were in fact provided to the County. Assessor Payne agreed that these services were received in 2006.

- Commissioner Knochel moved to approve claim as submitted by GnA for \$4,122.81, seconded by Commissioner Shedd; motion carried.

Meeting adjourned.